



To help Learning Coaches remember how to best support your student during the school day, VPrep of Indiana at Madison-Grant has offered some great reminders! If still unsure reach out to your Success Coach! They can provide additional support and guidance to help you navigate your role as a successful Learning Coach!

- Are you checking, reading, and responding to email daily?
- Are you reading course announcements?
- Have you activated your school issued google account?
--if no, search your personal email (junk, spam, and deleted folders) for the Student Login Credentials Email.
--if no luck, reach out to your Success Coach.
- Have you logged in to the Dashboard and set up your parent observer account?
--if no, check on these steps!
- Have you created a quiet working space for your student?
- Do you know your teacher's phone contact information?
--if no, staff contact information found on the school website as well as in each course on the homepage.
- Do you and your student know the times of live classes?
--if no, check out the school website as well as in each published course on the student dashboard.
- How do you support your student during the day?
--do you help them with lessons?
--do you check on them throughout the day to make sure they are staying on task?
--do you help them get logged in and start their day?
- Do you have a set time each day and week for you and your student to review grades, assignments and looking into next week?

